

International Conference on Computational Thinking Education 2019 EasyChair User Manual

CTE2019 EasyChair: <https://easychair.org/conferences/?conf=cte2019>

- If you have already had an account, please go to Step 2 (page 3).
- If you have never used EasyChair before, you must register an account (for free).

Step 1: Create an EasyChair Account

EasyChair uses cookies for user authentication. To use EasyChair, you should **allow your browser to save cookies from easychair.org**.

User name:
Password:
Log in

If you have no EasyChair account, [create an account](#)
Forgot your password? [click here](#)
Problems to log in? [click here](#)

Create an account

1. After Robot Check, provide your name and email address. Click “Continue”.

Please fill out the following form. The required fields are marked by (*)
Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name[†] (*):
Last name (*):
Email address (*):
Retype email address (*):
Continue

[†] Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#).
You may also be interested about [our policy for using personal information](#).

Continue

2. A confirmation e-mail will be sent to your e-mail address. Access the URL provided in the e-mail and continue the account registration.

EasyChair account confirmation Inbox x

EasyChair <noreply@easychair.org> 11:09 AM (0 minutes ago) ☆

Dear [redacted],

We received a request to create an EasyChair account for you. To create an EasyChair account, please click this link:

<https://easychair.org/account/create.cgi?code=5N1gk68qBbpNmyldG3YX>

Best regards,
EasyChair.

Please do not reply to this email. This email address is used only for sending email so you will not receive a response.

3. Complete your registration by providing all the required information **within 30 minutes**. Then click **“Create my account”**.



Create an EasyChair Account: Last Step

Hello Test Manual! To complete the creation of your account please fill out the following form. You should create the account within 30 minutes, otherwise you will have to fill out this form from scratch.

To use EasyChair, you must agree to its Terms of Service ([view terms](#)), ([download terms](#)).

I agree to EasyChair Terms of Service

Enter your personal data.

First name*:

Last name (*):

Organization (*):

Your personal Web page:

Enter your address.

Phone:

Address, line 1 (*):

Address, line 2:

City (*):

Post code (*):

State (US only) (*):

Country (*):

Enter your account information. Note that user names are case-insensitive

User name (*):

Password (*):

Retype the password (*):

* Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#).
You may also be interested about [our policy for using personal information](#).

4. The account has been created. Log in for CTE2019 by clicking **“click here”**.



Account Created

Your EasyChair account has been created.

To log in for CTE 2019 [click here](#).

Step 2: Paper Submission

1. After login to your account, you can view the details of the conference in “**view call for papers**”, or you can continue login as an author to make a submission in “**enter as an author**”.

Conferences CFPs Preprints News EasyChair

CTE2019 (International Conference on Computational Thinking Education 2019)

You have no roles at CTE2019.
This conference accepts new submissions. You can log in as an author to make a submission:

- [enter as an author](#)

This conference has a call for papers on the EasyChair Smart CFP:

- [view call for papers](#)

CTE2019: International Conference on Computational Thinking Education 2019
The Education University of Hong Kong
Hong Kong, Hong Kong, June 13-15, 2019

2. Select a Track relevant for your submission and click “**Continue**”.

CTE2019 (author)

New Submission CTE2019 CFP News EasyChair

Select a Track

Please select the track relevant for your submission and click "Continue".

- Computational Thinking
- Computational Thinking and Coding Education in K-12
- Computational Thinking and Unplugged Activities in K-12
- Computational Thinking and Subject Learning and Teaching in K-12
- Computational Thinking and Teacher Development
- Computational Thinking and IoT
- Computational Thinking and STEM/STEAM Education
- Computational Thinking and Data Science
- Computational Thinking and Artificial Intelligence Education
- Computational Thinking Development in Higher Education
- Computational Thinking and Special Education Needs
- Computational Thinking and Psychological Studies
- Computational Thinking in Educational Policy
- Computational Thinking and Non-formal Learning
- General Submission to Computational Thinking Education

3. Provide the author(s) information.

- Please mark the corresponding author and the speaker.
- If there are more than three authors, please click “**Click here to add more authors**”.

Author 1 (click here to add yourself) (click here to add an associate)

First name (*):
Last name (*):
Email (*):
Country (*):
Organization (*):
Web page:

corresponding author
 speaker

Author 2 (click here to add yourself) (click here to add an associate)

First name (*):
Last name (*):
Email (*):
Country (*):
Organization (*):
Web page:

corresponding author
 speaker

Author 3 (click here to add yourself) (click here to add an associate)

First name (*):
Last name (*):
Email (*):
Country (*):
Organization (*):
Web page:

corresponding author
 speaker

[Click here to add more authors](#)

Click here to add more authors

As of 20180726

4. Provide the submission details (i.e. Title, Abstract, and Keywords). The abstract should contain **no more than 250 words**. Author should type **at least 3 keywords (at most 5) one per line**.

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

The form contains two input fields. The first is labeled 'Title (*)' and is a single-line text box. The second is labeled 'Abstract (*)' and is a larger multi-line text box. A note above the abstract box states 'The abstract should not exceed 250 words'.

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

The form contains a single multi-line text box labeled 'Keywords (*)' for entering keywords, one per line.

5. Select a category and upload the paper, **Please submit your manuscript as a single MS Word file that is editable for Secretariat's format check. Please include authors' names, affiliations and email addresses in the file.**

After format check, Secretariat will upload the manuscript with authors' identities removed in PDF format for IPC review. Therefore, the review process will be anonymous.

Before submitting your manuscript, please give your manuscript file a final read-through to ensure it fulfills the standard format and paper-length required by CTE2019.

Other Information and Uploads

This form section includes three main parts: 1. 'Paper Category (*)' with radio buttons for 'Full paper (5-6 pages including references)', 'Short paper (3-4 pages including references)', and 'Poster paper (2 pages including references)'. 2. 'Conflicts of Interests' with a text box for providing details if applicable. 3. 'Phrase 1: Call for Papers (*)' with a 'Choose File' button and a 'No file chosen' status.

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

Submit

6. Once submission is successful, your paper will be given a Submission Number. You can check your submission details at any time. If you need to update your submission, click the vertical menu bar in the upper right corner. **Please note that you will not be able to submit updated file after the submission due date (Jan 18, 2019).**

The screenshot shows the 'CTE2019 (author)' interface. At the top right, there is a 'Submission no.' highlighted in a green box. Below the navigation bar, a message states 'The submission has been saved!'. A table titled 'Paper 1' displays submission details. In the top right corner, a vertical menu bar contains 'Update Information', 'Update authors', and 'Update file', with a green box pointing to it that says 'To update your submission'.

Paper 1	
Title:	demo
Paper:	(Jul 26, 02:59 GMT)
Track:	Computational Thinking and STEM/STEAM Education
Author keywords:	demo1 demo2 demo3
Abstract:	demo
Submitted:	Jul 26, 02:59 GMT
Last update:	Jul 26, 02:59 GMT
Paper Category:	Full paper (5-6 pages including references)
Conflicts of Interests:	

Authors						
first name	last name	email	country	organization	Web page	corresponding? speaker
Ching Wan	Hui	cte2019@eduhk.hk	Hong Kong	The Education University of Hong Kong		✓ ✓